

# Ripon College Student Senate Agenda for April 17<sup>th</sup>, 2013

- I. Call to Order
- II. Approval of Old Minutes
- III. Committee Reports
  - a. Secretary Crider:
  - b. Treasurer Soich:
  - c. Vice President Hayes:
  - d. President Mikesell:
  - e. Dean Ogle:
  - f. What's Up With Your Group
  - g. One Fund Talk Back
  - h. Student Activities Report:
  - i. Miscellaneous Committees
- IV. Old Business
  - a. Budget Hearings
- V. New Business
  - a. Greek Council One Fund Reallocation
  - b. Ripon College English Team One Fund
  - c. College Days Constitutional Revisions
  - d. Eka Francian, Beta Beta Beta, & Pre Professional Health Sciences One Fund
  - e. Vote on Disbandment of Drumline
  - f. Vote on Disbandment of Tabletop Games
  - g. Vote on Disbandment of Cinemaniacs
  - h. Special Graduate Trustee Discussion
- VI. Announcements
- VII. Open Forum
- VIII. Adjournment

# Ripon College Student Senate Minutes for April 10<sup>th</sup>, 2013

## Attendance Record:

Brian Fritsch- 2	Andrew Miller- 2	Amy Lindsey- 0
Anthony Tausig - 0	McKenzie Trelka- 0	Nick From- 0
Daniela Santiago- 0	Andrew Carballo- 0	Adam Orth-
Caroline Kordes- 0	Elizabeth Walsh- 0	Austin Oliver- 0
Alexandra Haen- 0	Anders Goodwin- 1	Peter Hayes- 0
Ben Ranese- 0	Kamelle Van Der Leest- 0	Rebecca Ramage- 0
Jennifer Keller- 0	Diakeishaye Murphy-Gunnels-0	Alexander Hagen- 0
McKala Kiessling- 1	Samantha Kay- 0	ReAnn Brixius-0

- I. Call to Order
  - a. 6:30pm
- II. Approval of Old Minutes
  - a. Senator Van Der Leest
    - i. Senator Walsh
- III. Committee Reports
  - a. Secretary Crider: No Report.
  - b. Treasurer Soich: \$16,986.68 is left in the One Fund.
  - c. Vice President Hayes: I'll be running Budget Hearings again. 2 things: Please keep side chatter down and please keep emotions in check.
  - d. President Mikesell: If you leave early, you will be marked as an unexcused absence. Also, the move to previous question is a useful device to see when the majority of senators see that a discussion is over. Also, please use computers for Senate business only! Charlotte Lee has accepted a job with the College so she can no longer be the Special Graduate Trustee and we are thinking of having an entirely new election.
  - e. Dean Ogle: Get good people to sign up for Senate appointed committees. Lots of schools do not give you this level of involvement and often you may be the only student voice on these committees.
  - f. What's Up With Your Group?
    - i. Armchair Association Ben Ranese presenting: We just had new elections.
  - g. One Fund Talk Back
    - i. RC Democrats Nathan Davidson presenting:
    - ii. Rugby Club Tim Holme presenting: The new uniforms look and feel very nice. They are wonderful, so thanks so much you guys
    - iii. Crimson Kaylie Longley presenting: the yearbooks should be coming out on April 24!
    - iv. PSS Garth Clark presenting: We will be having an event and I hope that you guys will be coming out!
  - h. Student Activities Report
    - i. Happy founder's day to Theta Chi!
  - i. Miscellaneous Committees
    - i. Alumni Board: Raymond Allen & Daniela Santiago presenting:
- IV. Old Business
  - a. SMAC Executive Board: Peter Hayes presenting: 17-0-0
  - b. Budget Hearings: Dan Mikesell presenting:
    - i. \$100 Budgets: Budgets pass 16-0-1.
    - ii. Rugby Club: Tim Holme presenting: Senator Kay: Move to combine all the over \$100 Budgets together with the exception of WRPN, SMAC, BSU, Greek Council, College Days, Crimson, RC Democrats, SARC and EGOR. Senator Brixius: Motion to add IRC to that list. Senator Kay: This is not friendly. Motion to Add IRC fails 10-7-0. Motion to combine the budgets listed as stated passes 15-2-0. This passes all of the Budgets that were not excepted.
    - iii. College Days: Ben Ranese presenting: Budget of \$17, 229 passes 14-2-0.
    - iv. Greek Council: Garth Clark presenting: Senator Van Der Leest: Motion to amend Awards from \$500 to \$400, motion passes as friendly. Budget of \$1,325 passes 15-1-1.
    - v. SARC: Emily Stargardt presenting: I do not think that going from \$1000 to \$100 in two years is fair. Senator Kay: what do you plan on doing with a larger budget in the coming year? Stargardt: I want to have a roundtable, a movie and at least a trip to Neenah to visit the Sikh Temple or the Buddhist Temple there. Senator Kay: Motion to amend miscellaneous from \$100 to \$220. Senator Van Der Leest: I think we should keep it at \$90 because if the Budget Committee saw fit to have it there than we should keep it there and they can One Fund. Senator Tausig: How many members do you have? Stargardt: 3 that show up all the time and 15-20 infrequent members. Senator Kay: Motion to amend my motion from \$220 to \$150. Motion passes. Senator Walsh: Motion to amend miscellaneous to \$185 from \$150. President Mikesell: We have the 10% reduction as a penalty, so it would kind of make the penalty moot. Motion was not seconded and as such, fails. Motion

was again advanced, but motion was not seconded and as such, failed. Budget of \$135 passes 13-1-3.

- vi. RC Democrats: Nathan Davidson presenting: We have done as much as we can with this budget and I'm shocked that we got through as many events as we did. Senator Kay: what are some of the events that you did? Davidson: we registered voters, brought Russ Feingold, went to see Biden and Obama speak, events for the Dream for Now Campaign. Senator Kay: Where should we add money to your budget? Davidson: miscellaneous would be easiest to be honest. Senator Kay: my only issue is what is the money going for then? Senator Brixius: how many events did you One Fund for? Davidson: we One Funded for two of them. And we will be One Funding anyway. Budget of \$315 passes 14-1-1.
- vii. WRPN: Ben Ranes, Amanda Sadowski & Anthony Tausig presenting: Ranes: With the storm, our transmitter is currently out of order and as such we are not currently airing anything. We will be getting a new FM transmitter in the next two years, but we could always One Fund for it. Senator Walsh: How much could the new transmitter cost? Ranes: from my research it should be \$500-\$1000. Budget of \$16, 950 passes 14-1-0.
- viii. SMAC \$78, 975.64 : Vance Lekvin & Peter Hayes presenting: Mikesell: right now we are voting on the whole thing. Discussion proceeded on the budget in its entirety and the main issues seemed to be the amount of new movies. Budget of \$78,975.64 was passed.
- ix. Crimson: Kaylie Longley presenting: Senator Kay: motion to amend Contractual Printing Services from \$32,457 to \$500 less. Budget of \$32,457 passes 14-2-1.
- x. BSU: Eli Silva & Jessica Silva presenting: The only reason that our Budget increased is because we have added in One Funds for Black History Month. Budget of \$14, 242 passes 14-0-3.
- xi. EGOR: Liz Walsh and Ariel Berres-Green presenting: Walsh: please do not penalize us for good book-keeping as we have used every cent the past two years running. Senator Haen: Why did you increase your budget? Berres-Green: we have added in our One-Funds that have covered events that we have done for a couple years now. Senator Haen: But can't you just take the hit due to the budgetary issues going on now? Berres-Green: I'm going to say No, just because we have included the minimal costs in each of our One Funds and in the Budget that you see before you, so there is still a lot of costs that we cover ourselves. Budget of \$3,965 passes 14-1-1.

V. New Business

- a. NONE.

VI. Announcements

- a. Radio-thon is going on, with a 3 hr Union Party following this Saturday.
- b. Senator Kay: Alpha Delta Pi will be hosting its ADPi Hop and you can play volleyball.
- c. VP Hayes: Join SMAC B12 in the Commons every Thursday at 6pm.

VII. Open Forum

- a. Secretary Crider: I don't want to seem like I'm lecturing, but I think that the Senate needs to look more depth with each group and pass budgets that have their money being used. The Senators should be asking themselves have I seen \*insert club/org here\* put on any events? Have I heard anything that they've done? We passed a budget tonight whose club only has a handful of members and didn't have any events last year and that is a bit ridiculous. We need to keep in mind the success of various groups much more.

VIII. Adjournment

- a. 7:29pm

**Greek Council**  
**One-Fund Budget Reallocation**

Greek Council is proposing to reallocate money from our Previous Greek Council One-fund to a different area of the one-fund. We are proposing to reallocate the \$200 dollars that were allotted for a DJ during our Greek Cook-out to our food budget for the Greek Award ceremony. This reallocation is due to the fact that our food budget for this event was a little under what the final cost were. If you have any questions or concerns I am more than willing to discuss this.

Honorable Senators,

The Ripon College English Team (RCET) is requesting a total of \$3,316 to help cover its expenses for the 2013-2014 school year. The team has evaluated its financial resources and is asking that all team members contribute \$300 plus the costs of all their entry fees for the year. This means that members who show in every class they are eligible for will be contributing \$700 out of pocket in class fees on top of the \$250 out of pocket dues. Along with personal member contributions, our advisors Professor Tom and Mary Avery, have agreed to contribute \$5000 of their own money to help off-set our costs. Our team has continued to grow exponentially, and so we have meticulously calculated our costs in order to alleviate the burden on the Student Senate. We are expecting that our team will have roughly 10 members next year since we currently have 8 returners next year. Due to this we have not allocated our current budget of \$500 to cover additional costs in case we do have more members than we expect.

Below you will find a very detailed lay-out of all the costs associated with our team. We are also very excited to announce that we are looking into the possibility of co-hosting a horse show with UW-Milwaukee. This is the first time ever that either of these schools would host an IHSA horse show, and this would help to attract prospective equestrians to Ripon College and continue to build this program. We are requesting this money now so that we can work with UW-Milwaukee over the summer to secure the facility and judge for the show. We are also asking for this one fund now so that we can accurately quote the projected fees for next year in order for prospective students to understand and plan for that cost. If you have any questions about the budget or estimated personal contributions please contact me.

Sincerely,

Emily Kiessler

RCET Captain

## 2013-2014 RCET Costs

### Show Costs

- Show Dates
  - October 13/14 Madison
  - Possible Ripon/UW Milwaukee show
  - October 20/21 Augustana
  - November 3 La Crosse
  - November 10 Notre Dame
  - February 23/24 Madison
  - March 3<sup>rd</sup> Regionals
    - 10 shows total, will one fund or personally pay for regionals/zones expenses if qualified
- Cost per show (everything based on 10 riders)
  - Show fees (maxed classes = 14@\$35 a class) \$490 per show day
    - 10 possible shows total of **\$4,900\***
    - **\*this cost will be covered by team members**
  - Show travel
    - Madison shows (2 vans) 760 miles
    - Augustana 675 miles
    - La Crosse 680 miles
    - Notre Dame 1120 miles
    - UW Milwaukee 380 miles
      - Total miles traveled to regular shows=3615\*.20 =**\$723**
  - Hotel Fees
    - (average rate roughly \$80 per night)
      - 4 nights of hotel needed, 3 rooms per night
      - Total hotel fee needed=**\$960**
  - Food Expenses
    - Average about \$25 per one day show
      - Total food fee for the entire year=**\$250**
- Total amount required to compete at shows=**\$6,833**

## Fees associated with hosting a show

- Class fees
  - 24 classes (on average)
  - 7 ribbons per class @ \$1.80 per ribbon + reserve ribbons 2 @ \$14.75
  - 8 horse hacks per class at \$5 per hack
    - **Horse hack fees=24\*8\*5=\$960 for day**
    - **Ribbons costs=\$331.90**
- Judge fees
  - **\$500 per day for judge**
- Duplicating/packet fees
  - 50 pages
  - \$0.05 per page
  - 14 schools
    - **\$35 total**
- Horse travel fees
  - \$0.75 per mile per horse
  - 84 miles round trip
  - 9 horses
    - **Total horse travel=\$567 to haul horses to event**
- Rental Fee
  - Wild Wind Equestrian Center, Waukesha
  - \$1200 per weekend (split costs with UW-Milwaukee)
    - **\$600 facility fee**
- **Total estimated costs associated with hosting an IHSA show=2693.90**

We have never hosted a show and so do not know all the costs associated with hosting one. We are currently working with a member of UW-Madison's team to acquire all their records of previous shows and expenses. We are also planning on asking for class sponsors for each class as well as the regular \$35 show fee. Most teams barely break even on shows, and so we are asking that the Senate support us by providing the financial support for the facility fee, duplicating fee, and judge fee. **The show hosting total we are requesting \$1135.** We believe that we can cover all of the other expenses through class sponsors and the entry fees.

Projected costs for coaching/lessons

- Show coach pay scale:
  - \$200 for paperwork (beginning of year/show forms/etc.)
  - \$100 per show day @ 10 show dates=1000
    - Total paid to show coach=**\$1200**
- Lessons/travel
  - 10 try-out/clinic days
    - \$35 per lesson\*10 riders\*10days=**\$3500**
- Travel costs
  - 2x to Waukesha=\$160
  - 3x to Lake Mills=\$168
  - 3x to Pickett=\$50
  - 1x to Bristol=\$110
  - 1x to Seymour=\$60
    - Total estimated travel costs=**\$548**
- **Total costs=\$5,248**
  - **Less contributions made by the Avery's (\$5000)**
- **New Estimated total cost=\$248**

## Total estimated costs of all RCET activities for 2013-2014 school year:

Total Costs 2013-2014		
Show fees	\$6,833	
(less personal contributions)		\$4,900
<b>Total</b>		<b>\$1,933</b>
Lesson/coaching fees	\$5,248	
(less Avery contribution)		\$5,000
<b>Total</b>		<b>\$248</b>
Hosting show fees	\$2,694	
(Less estimated contributions)		
<b>Total</b>		<b>\$1,135</b>
<b><u>Total One Fund Request</u></b>		<b>\$3,316</b>



**(OLD)Constitution of the  
Ripon College Days**

**Article I. Name**

The name of this newspaper and organization shall be the Ripon College Days.

**Article II. Purpose**

Section I. The purpose of this organization is to serve as a reliable source of information about our campus community.

Section II. This organization also will provide the means for expressing the concerns and interests of all students on the Ripon College Campus.

**Article III. Staff Positions**

Section I. Editor-In-Chief

This position has the responsibility of running and maintaining the newspaper at a high standard. He has the duty to delegate authority, hire or fire editors and employees, and has final say on anything that goes into the publication.

Section II. Assistant Editor-In-Chief

This person is to help the Editor-In-Chief in anyway possible. This position answers only to the Editor-In-Chief.

Section III. Business/Advertising Coordinator

This position shall be in charge of all financial matters having to do with the paper. This position shall have the additional responsibility of coordinating all advertising that shall be in the paper.

Section IV. Layout Editor

The position shall be responsible for putting the paper together and getting it ready for publication. This person shall be in charge of coordinating and allocating space, as to where the material shall be put.

Section V. Graphics Editor

This position shall be in charge of all photos, comics, art, and making sure it is ready to be published.

Section VI. News Editor

This position shall be in charge of coordinating all news and news-related articles and making sure they are ready for publication.

Section VII. Features Editor

This position shall be in charge of coordinating all arts related articles, as well as entertainment-related articles, and making sure they are ready for publication.

Section VIII. Writer

This shall be anyone who writes for the paper.

Section IX. Editorial Board

Part I. This board shall consist of all executive positions, minus the Editor-in-Chief. They shall make recommendations to the Editor-In-Chief for any thing to help the efficiency and accuracy of the newspaper.

Part II. The editorial board, along with the Editor-In-Chief, shall make decisions as to whether editorials shall appear in the paper.

**Article IV. Membership**

All students of Ripon College are eligible for membership on the newspaper. The Editor-In-Chief has the final say as to who is on the staff and who holds executive positions.

**(NEW) Constitution of the  
Ripon College Days**

**Article I. Name**

Section A. The name of this organization shall be the Ripon *College Days*. The name of the newspaper itself shall be *College Days*.

**Article II. Purpose**

Section A. The purpose of this organization is to serve as a reliable source of information about our campus community for our campus community.

Section B. This organization also will provide the means for expressing the concerns and interests of all students on the Ripon College campus.

Section C. This organization shall accomplish this by creating multiple issues of the *College Days* newspaper.

**Article III. Executive Positions**

Section A. **Editor-in-Chief**: Responsible for running the newspaper at a high standard. Has the final decision on content that goes into the publication. Duties include the ability to delegate authority, make ethical decisions, and to select or replace section editors. The Editor-in-Chief typically meets with the Journalism I class.

Section B. **Assistant Editor-in-Chief**: Supports the Editor-in-Chief in the production and distribution of the newspaper. Common duties include covering beats, copyediting, managing layout and writing extended stories. The assistant editor may also meet with the Journalism I class.

Section C. **Layout Editor**: Puts the paper together and gets it ready for publication, including layout of the paper, assisting with storyboarding, and preparing electronic files for transfer.

Section D. **News Editor**: Coordinates all news and news-related articles, making sure they are ready for publication. Duties include covering beats, writing major news stories, and layout of the news pages.

Section E. **Arts and Entertainment Editor**: Coordinates the arts and culture section, including editing articles, writing reviews, and keeping up with current arts news. The A&E Editor also designs pages in this section.

- Section F. **Sports Editor**: Coordinates the newspaper's sports coverage, including writing and editing sports stories and layout of the sports pages.
- Section G. **Opinion Editor**: Compiles the opinion pages, including selection of content and layout.
- Section H. **Features Editor**: Coordinates the features section, including writing and editing features. The Features Editor also designs the pages in this section.
- Section I. **Copy Editor**: Does final proofreading of the paper, checking copy for spelling, formatting and AP Style.
- Section J. **Photography Editor**: Works with the Editor-in-Chief to provide photography for each issue. The photography editor assigns all photos, making sure that photos are promptly submitted. Duties also include taking photos, conducting occasional training sessions on photography, and organizing the *College Days*' digital photo file.
- Section K. **Web Editor**: Serves as the webmaster for RiponCollegeDays.com, updating the website after each issue.
- Section L. **Advertising Manager**: Coordinates all advertising in the paper. Duties include making and creating an ad rate card, visiting with potential advertisers, soliciting ads with area businesses, and making sure that ad accounts are paid on time.
- Section M. In order to become an executive member of the *College Days*, an interested student must apply for the position and complete an interview with the advisor and/or the current Editor-in-Chief. While this can happen at any time, applications go out at the end of each academic year. A future Editor-in-Chief may also help in the decision-making process. All executive positions are outlined above as they appear on the application.
- Section N. Any positions not filled by any specific staff member fall under the jurisdiction of the Editor-in-Chief. He/she can delegate those duties to other staff members without them taking on the actual position. Otherwise, the Editor-in-Chief must fulfill those duties.
- Section O. Staff members may hold multiple positions. A single position (excluding Editor-in-Chief) can be held by multiple staff members, in which case the duties are split and any disagreement shall be settled by the Editor-in-Chief (with the advice of the rest of the Editorial Board). Staff members may hold positions as long as they wish during the academic year, but they must reapply for any executive position they wish to keep at the end of the year.

#### **Article IV. Non-Executive Positions**

- Section A. Anyone can write for the *College Days* or submit photos. Most anyone can also help with productions, provided they have the proper training. If they do so, they will be attributed in the paper as detailed below.
- Section B. **Staff Writer**: Anyone who writes on any page other than opinion is a Staff Writer.
- Section C. **Columnist**: Anyone who writes on the opinion page is a Columnist.
- Section D. **Production Assistant**: Anyone who helps with the production of the paper outside of writing or taking photos is a production assistant.

Section E. **Photographer:** Any person who wishes to be a staff member and submits photos is a photographer. However, being a staff photographer is not required to submit photos and have them credited.

Section F. Any executive member may choose to keep their title or use a title laid out in this section for their works.

#### **Article V. Editorial Board**

Section A. This board shall consist of all filled executive positions, with the Editor-in-Chief as the head of the board, analogous to an executive board.

Section B. The Editorial Board is in charge of deciding what the content of the editorial shall be. A member of the Editorial Board is in charge of writing it, except in special circumstances. In such a case, both the Editor-in-Chief and the Opinion Editor must approve of the third-party editorial writing.

Section C. Editorials may not be written by non-staff members. If a non-staff member wishes to write an opinion piece, it must be submitted as a letter to the editor.

Section D. The Editorial Board is also in charge of making decisions for the organization as well as recommendations for the publication.

Section E. The Editorial Board may decide whether or not non-executive staff members can vote on an issue. Non-executive staff members cannot vote on budget issues (not including one-funds), constitutional issues, or on whether or not non-executive staff members can vote. They can still voice their opinion.

Section F. For voting purposes of the organization, quorum shall be considered to be a majority of the current Editorial Board.

Section G. The Editor-in-Chief can override a decision made by the Editorial Board ONLY if it expressly concerns something in the publication.

Section H. The group's advisor can function as an additional member of the editorial board in all capacities except writing editorials and meeting quorum.

#### **Article VI. Membership**

Section A. All students of Ripon College are eligible for membership on the newspaper. The Editor-In-Chief has the final say as to who is on the staff and who holds executive positions (though Student Senate, as publisher, has the power to remove an Editor-in-Chief for failure to do his/her duties or general misconduct).

#### **Article VII. Amendments**

Section A. This constitution must be amended per Student Senate regulations. Any amendments must be voted upon by the Editorial Board. A 2/3 majority is required to pass.

Section B. This constitution was last amended April 2013.

**Eka Francian, Beta Beta Beta & Pre Professional Health Services ONE FUND**

4/9/13

Senators,

As some of you may know, last fall Farr Hall hosted a picnic at the beginning of the semester. This once was a traditional event on campus. We had nearly all of the science professors in attendance last fall. Students ranging from first years to seniors were in attendance with 50-60 students in total. Everyone in attendance had a great time mingling with professors, playing lawn games, and getting to know each other in a social atmosphere.

This spring, tentatively Thursday April 25th, we would like to host a similar event. We would like to invite all of campus so students who are non science majors can come get to know our phenomenal science faculty. Last fall, professors and the science honor societies funded the picnic. As budgets have been largely spent we are looking for some additional funding instead of asking students and professors to provide the supplies. We are requesting \$150 for food and grilling supplies including hamburgers, veggie burgers, buns, condiments, snacks, various beverages, charcoal and lighter fluid. Grills are being supplied by the chemistry department. All of campus is welcome to attend.

The event will be on the village green off campus across from Farr Hall from approximately 4.15 pm until close (somewhere around 6 pm).

Sincerely,

Eka Francian (chemistry honor society), Beta Beta Beta (biology honor society), Pre Professional Health Sciences

### **Votes on Disbandment**

These three groups (Drumline, Tabletop, & Cinemaniacs) did not submit budgets and have had zero correspondence with the Student Senate Executive Board. Bearing these facts in mind, these groups have been brought forth to be voted on for disbandment.

### **Special Graduate Trustee Discussion**

Because the winner of the Special Graduate Trustee position, Charlotte Lee, took a position with Ripon College she is unable to serve as the Special Graduate Trustee. The Executive Board has discussed the merits of either giving the position to the runner-up or having a whole new election. The Executive Board believes that a new election, although time-consuming, is the fairest of all possibilities.