

Ripon College Student Senate

Agenda for Wednesday November 11th, 2015

- I. Call to Order
- II. Approval of Old Minutes
- III. Committee Reports
 - A. Secretary Valdez
 - B. Treasurer Grinde
 - C. Vice President Hince
 - D. President Brixius
 - E. Dean Ogle
 - F. What's Up With Your Group
 - G. One Fund Talk Back
 - H. Student Activities Report
 - I. Miscellaneous Committees
- IV. Old Business
- V. New Business
 - A. Brian Disterhaft Talk About IT Changes
 - B. Greek Council Constitutional Revisions
 - C. Parallax Constitutional Revisions
 - D. Parallax One Fund Request
- VI. Announcements
- VII. Open Forum
- VIII. Adjournment

Ripon College Student Senate

Minutes for Wednesday November 4th, 2015

- I. Call to Order
 - 6:30PM
- II. Approval of Old Minutes
- III. Committee Reports
 - A. Secretary Valdez
 - None
 - B. Treasurer Grinde
 - The One Fund stands at \$51,286.64
 - C. Vice President Hince
 - None
 - D. President Brixius
 - Brian is not coming in because he is not feeling well. They will be taking out RCWireless by Monday, but you can still connect to wifi after Monday through Rallynet.
 - Feminists One Fund was taken off Agenda because you can't One Fund for things to hand out to the student body.
 - E. Dean Ogle
 - Next Tuesday there is a Wellness fair in the Great Hall. It is done every other year and outside organizations come in in order to help you better yourself.
 - F. What's Up With Your Group
 - Rumba:
 - Meets on Tuesdays from 7-8 in Great Hall.
 - This week they will be going to a lesson in Madison.
 - The group is currently Getting ready for Salsa conference in February.
 - Francophone Alliance:
 - Had a Pub Party that had a good turnout.
 - Had a speaker on immigration.
 - Christmas party coming up.
 - G. One Fund Talk Back
 - None
 - H. Student Activities Report
 - SAO is missing an organization form from Quidditch Club.
 - Monday November 16th is the transportation deadline for Thanksgiving.
 - SAO is still hiring building managers.
 - I. Miscellaneous Committees
 - None
- IV. Old Business
 - A. Pre-Law Society Constitutional Revisions

- Nothing new from the changes proposed last week.
- Passed in the eyes of the speaker.

V. New Business

A. Brian Disterhaft Talk About IT Changes

- Was unable to attend tonight but will be in next week.

B. Men's Lacrosse One Fund

- The league fee is the cheapest competitive league that they are able to be in.
- More equipment is needed because of such a large interest from the freshman class. In particular, new helmets and sticks are needed. The group had an issue with the seniors last year taking sticks and other equipment with them after commencement. In order to combat this issue, the group plans on being more organized in checking out equipment and it will be made sure that it is not taken on the last game.
- Currently the club has 10 returning players and received 15 new signatures at the student activities fair. As of now the group is not sure how many will actively participate, but they are anticipating 20.
- It asked if the team could share equipment with the Women's Lacrosse team but unfortunately men's and women's lacrosse uses completely different equipment.
- The season lasts a month starting in March/April and practices will start as soon as possible, the group just needs to reserve the tartan area.
- Passed 14-6-1

VI. Announcements

- None

VII. Open Forum

- Mens Lacrosse was a One Fund Request and will be used as a reference for their budget in the spring.

VIII. Adjournment

- 6:45PM

Old Constitution:

RIPON COLLEGE GREEK COUNCIL CONSTITUTION



Article I - Name and Member Organizations

- i. The name of this organization shall be Greek Council.
- ii. Greek Council shall be composed of Greek Organizations recognized by the Office of Student Activities at Ripon College.

Article II - Mission Statement

- i. The mission of this Council is to promote Greek life on the Ripon College campus by uniting all Greek groups and inspiring independents to join Greek life. We exist to educate the Ripon Community about Greek life, while spreading the awareness of the individual Greek Organizations. We are an open forum to discuss topics relevant to the betterment of all Greek organizations. Our goal is to create a welcoming and comforting atmosphere, while promoting a positive image for all Greek organizations on campus.

Article III - Membership

- i. Executive Board members shall be defined as non-voting members of Greek Council who facilitate meetings.
- ii. A Representative shall be defined as a voting member of the Greek Council delegated to represent an individual Greek Organization.
 - i. Each recognized Greek Organization shall have two Representatives.

- ii. The manner in which each fraternity and sorority delegates a Representative shall be decided by the individual Greek Organization in accordance with PanHellenic Council and Inter Fraternity Council rules and regulations if applicable.
- iii. The Greek Council Advisor(s) shall serve as a resource for information regarding campus policies, proper procedures, or any advice needed. They shall serve as non-voting members of the Greek Council.

Article IV - Executive Board

- i. The executive board shall consist of a President, Vice President, Public Relations Chair, Philanthropy Chair, Treasurer, and a Secretary.
- ii. The role of the President shall be to lead meetings by planning an agenda for each meeting, including a date, time, and place, as well as facilitating meetings.
 - i. The President shall be responsible for delegating tasks and seeing through to their execution and completion.
 - ii. The President shall oversee the Go Greek Campaign and the Greek Award Banquet.
 - iii. In the event that the Vice President is unable to attend a meeting, the President should fulfill his/her given duties during that meeting or delegate his/her duties to a Representative.
 - iv. In the event that the secretary is unable to attend a meeting the President shall appoint another exec member to take minutes during that meeting, and then resume all other duties after the meeting.
 - v. In the event any officer is absent, the President shall delegate their duties accordingly.
- iii. The role of the Vice President shall to manage or oversee all events and programming of the Greek Council.
 - i. The Vice President shall oversee the coordination of Greek Week and all budget transactions for the council.
 - ii. In the event that the President is unable to attend a meeting, the Vice President shall fulfill his/her given duties during that meeting.
 - iii. If the President is unable to fulfil their duties or is removed from office, the Vice President shall assume the responsibilities of the President.
 - iv. The Vice President shall oversee all constitutional revisions, and once a year shall examine the constitution to ensure it is up to date.
- iv. The role of the Secretary will be to take attendance at meetings and to take down the minutes at every meeting and send them to the Representatives and Advisor(s).
 - i. The Secretary shall send out the minutes within 48 hours of the meeting date.
 - ii. The Secretary shall be responsible for the accumulation and publication of a master Greek Calendar of Events. (moved to PR Chair)

- v. Public Relations Chair
 - i. The Public Relations Chair is responsible for all social media belonging to Greek Council.
 - ii. The Public Relations Chair is responsible for completing the Greek Council portion of the Greek Life Newsletter.
 - iii. The Public Relations Chair shall advertise for all events.
- vi. Philanthropy Chair
 - i. The official philanthropy of Greek Council shall be the Boys and Girls Club of Berlin. If the Council wishes to change it, a majority vote shall suffice.
 - ii. The Philanthropy Chair is responsible for communicating with the Boys and Girls Club of Berlin.
 - iii. The Philanthropy Chair is responsible for any fundraising activities on campus in collaboration with the Vice President.
- vii. Treasurer
 - i. The Treasurer is responsible for all financial obligations and collection of fees for the Council. Notification of fees to Greek groups will be given to the representatives as well as the President of the organization.
 - ii. The Treasurer is responsible for all one funding in collaboration with the rest of the exec board.
 - iii. The Treasurer shall report financial status every exec meeting.
- viii. The Executive Board members are expected to be neutral in all dealings with Greek Council.
 - i. No promotion of own fraternity or sorority will be allowed by member of the Executive Board during Greek Council functions.
- ix. Should there be a tie with no chance of resolution the Advisor shall break the tie.

Article V - Representatives

- i. To be an acknowledged member and Representative of Greek Council the Representatives must:
 - i. Attend every meeting of the Greek Council
 - i. For each representative missing, there will be a \$2 charge.
 - ii. After three consecutive missed meetings with no warning or excuse the House being represented shall be fined \$20 for failure to fulfill their duties. Continued absences will be reprimanded by exec to their discretion.
 - ii. Report Greek Council updates to their house.
 - iii. Report to Greek Council feedback from their respective houses.
 - iv. Assist the Coordinator positions in planning and executing events.
 - v. In the event that the representatives are unable to attend, the organization he/she represents may substitute another member to attend in his/her place, preferably an officer.

Article VI - Coordinating Positions

- i. Inter Fraternal Council Liaison:
 - i. Representative must attend every IFC meeting
 - i. Be sure to update the Council with anything Greek Council is doing
 - ii. Report to Greek Council the feelings and opinions of the participants of IFC
 - iii. Assist the Go Greek Campaign Coordinator in forming the campaign and executing events
 - iv. Report Social, Philanthropic, and Recruitment activities of the Fraternities to Greek Council for a master Greek Calendar of Events
- ii. Pan-Hellenic Council Liaison:
 - i. Attend every Pan-Hellenic Council meeting
 - i. Be sure to update the council with anything Greek Council is doing
 - ii. Report back to Greek Council the feelings and opinions of the participants of the Pan-Hellenic council
 - iii. Assist the Go Greek Campaign Coordinator in forming the campaign and executing events
 - iv. Report Social, Philanthropic, and Recruitment activities of the Sororities to Greek Council for a master Greek Calendar of Events

Article VII - Greek Awards Banquet

- i. Each house will have a binder with all of their proposals for different awards kept in it.
- ii. The Greek Council Advisor(s) will be in charge of keeping the binders in a safe and secure place and not show them to any person outside the Judging Panel.
 - i. The Judging Panel may not consist of Faculty Advisors for any house
 - ii. Recommendations for or against a candidate for the Judging Panel will go to the Advisor(s) to be considered for or against
 - iii. The Judging Panel will be determined by the Advisor(s)
- iii. Each member of the Judging Panel will score the houses on each proposal and a winner will be determined from these scores.
- iv. Awards include:
 - i. Chapter Awards
 - i. Best Recruitment Program of the Year
 - ii. Best New Member Program of the Year
 - iii. Best Alumni Relations Program of the Year
 - iv. Outstanding Philanthropy of the Year
 - v. Outstanding Community Service Award
 - i. Selected by the Office of Community Engagement
 - vi. Outstanding Campus Involvement
 - vii. Chapter of the Year
 - viii. Outstanding Scholarship
 - ix. Most Improved Chapter of the Year
 - x. Greek Council Choice Award
 - i. Selected by the Greek Council **Exec Board**

- ii. Individual Awards
 - i. Greek Woman of the Year
 - i. Cannot be a new member
 - ii. Greek Man of the Year
 - i. Cannot be a new member
 - iii. Emerging Leader of the Year: Male
 - i. Must be a new member initiated that year
 - iv. Emerging Leader of the Year: Female
 - i. Must be a new member initiated that year
 - v. Greek Artist of the Year: Male
 - vi. Greek Artist of the Year: Female
 - vii. Greek Athlete of the Year: Male
 - viii. Greek Athlete of the Year: Female
 - ix. Outstanding Chapter President
 - x. Greek Lifetime Achievement Award
 - i. Must be a Senior
- iii. Support Awards
 - i. Advisor of the Year
 - ii. Most supportive Faculty or Staff Member of the Year.

Article VIII - Meeting

- i. All members of recognized Greek Organizations, independent students, Ripon College faculty and staff are welcome to attend all Greek Council Meetings.
- ii. The meetings shall be conducted by the President.
- iii. The Greek Council shall meet at the discretion of the voting members, meeting weekly.
 - i. Time and location of meetings may vary.
 - ii. The Council will decide the week prior if a meeting is necessary for the following week.
 - iii. **Change of meeting time/location shall be given within 12 hours**
- iv. A quorum of Representatives must be present in order to conduct an official Greek Council meeting.
- v. Individuals or groups in attendance at a meeting shall be given time at some point during the meeting to present or discuss any issues pertaining to the Greek Council.
 - i. Under no circumstances may these individuals or groups vote in the Greek Council.

Article IX - Elections

- i. Elections for the Executive Board shall take place between spring break and the end of the spring semester each academic year.
 - i. **Transitions shall occur to the convenience of both the newly elected officer and the former officer.**

- ii. The Executive Board shall be chosen via election by the voting Representatives so long as a quorum of Representatives is present.
- iii. Voting during elections shall be done by a paper ballot to be counted by the existing President.
 - i. A simple majority shall win an election.
 - ii. In the event of a tie, the Representatives of the Greek Council shall revote after a discussion of the nominees.
 - iii. Representatives running for positions are still allowed to participate in the voting process.
- iv. The President shall be required to have previously served as a member of the Greek Council for a minimum of one semester.
- v. In the event of the resignation or impeachment of the President, the Vice President will serve as the interim President until emergency elections are held.
 - i. Emergency Elections shall be conducted in the same manor as regular occurring elections.
 - ii. The only difference is the time frame in which they are conducted.
- vi. In the event of the resignation or impeachment of the President, the Vice President will serve as the President for the remainder of the term.
 - i. Emergency Elections shall be had to replace the vacant Vice President Position.

Article X - Voting

- i. Outside of elections voting shall be done by a raise of hands unless requested by a Representative to do otherwise.
 - i. In the event of a single request for a secret ballot, it shall be granted without question.
- ii. Upon request, a secret ballot shall be an anonymous and confidential paper ballot.
- iii. The Advisor shall be responsible for tallying all votes.
- iv. All decisions will be made by a simple majority vote of Representatives present.
- v. There must be a quorum of eight voting members of Greek Council for voting to occur.
- vi. Organizations that do not send a Representative to attend a meeting shall lose their right to vote in those meetings missed.

Article XI - Resignation

- i. Should a member of the Executive Board wish to formally resign from the position, he/she must submit a Statement of Resignation to the Greek Council and the Advisor(s) at least two weeks prior to resignation.
 - i. A Statement of Resignation shall be a written explanation of reasons for resignation.

- ii. Should a member resign, the open spot shall be appointed by the exec board and approved by the Council. Should the President resign, the Vice President shall assume the position.
- iii. The newly elected executive board member shall be transitioned into his/her new position by an executive board member or the previous position holder.

Article XII - Impeachment

- i. If a Representative of the Council is unhappy with the performance of a member of the Executive Board he/she may present this to the Greek Council in the form of a Statement of Charges.
 - i. A Statement of Charges shall be a written explanation of official misconduct and/or failure to perform one's duties.
 - ii. During a presentation of a Statement of Charges to the Greek Council for the first time, the accused must leave the room.
 - i. The remaining members of the Greek Council will then discuss the Statement and vote to pass or deny the statement.
- ii. If the Greek Council passes the Statement of Charges with at least a 2/3 majority, it is to be presented to the accused member.
 - i. The Statement of Charges shall be presented to the accused by an Executive Board member or Advisor.
- iii. The accused may present an explanation in his/her defense no later than a week after the Statement of Charges was presented to him/her in a special meeting where no other Greek Council business is to be discussed.
 - i. Immediately following the presentation the Council shall deliberate about possible impeachment after the accused has left the room.
 - ii. The Greek Council shall make a decision on impeachment and deliver it to the accused immediately following deliberation.
 - i. The decision shall be arrived upon by discussion followed by a 2/3 majority vote, to be counted by the Advisor.
- iv. In the event of impeachment there shall be an emergency election held no more than two weeks after impeachment, in which a new executive member is elected in the same manner he/she would be under regular circumstances, excluding the time frame.
 - i. Should a current Representative be elected into the impeached executive's position, it is the responsibility of the Greek Organization for which the Representative represented to send a replacement to Greek Council meetings.

Article XIII - Amendments

- i. Proposed amendments to this constitution shall be discussed with or submitted to the Advisor and President 24 hours prior to the meeting where they are to be discussed.
- ii. Voting on any amendment shall take place at the meeting where it has been discussed.

- iii. Adoption of an amendment shall require a 2/3 majority vote of the voting members present.
- iv. The Amendment must be taken to Student Senate to be revised.

Article XIV - Hazing

- i. Greek Council does not approve of any form of hazing. Attached below is the College Policy.

New Constitution:

RIPON COLLEGE GREEK COUNCIL CONSTITUTION



Article I - Name and Member Organizations

- i. The name of this organization shall be Greek Council.
- ii. Greek Council shall be composed of Greek Organizations recognized by the Office of Student Activities at Ripon College.

Article II - Mission Statement

- i. The mission of this Council is to promote Greek life on the Ripon College campus by uniting all Greek groups and inspiring independents to join Greek life. We exist to educate the Ripon Community about Greek life, while spreading the awareness of the individual Greek Organizations. We are an open forum to discuss topics relevant to the betterment of all Greek organizations. Our goal is to create a welcoming and comforting atmosphere, while promoting a positive image for all Greek organizations on campus.

Article III - Membership

- i. Executive Board members shall be defined as non-voting members of Greek Council who facilitate meetings.
- ii. A Representative shall be defined as a voting member of the Greek Council delegated to represent an individual Greek Organization.
 - i. Each recognized Greek Organization shall have two Representatives.

- ii. The manner in which each fraternity and sorority delegates a Representative shall be decided by the individual Greek Organization in accordance with Panhellenic Council and Inter Fraternity Council rules and regulations if applicable.
- iii. The Greek Council Advisor(s) shall serve as a resource for information regarding campus policies, proper procedures, or any advice needed. They shall serve as non-voting members of the Greek Council.

Article IV - Executive Board

- i. The executive board shall consist of a President, Vice President, Public Relations Chair, Philanthropy Chair, Treasurer, and a Secretary.
- ii. The role of the President shall be to lead meetings by planning an agenda for each meeting, including a date, time, and place, as well as facilitating meetings.
 - i. The President shall be responsible for delegating tasks and seeing through to their execution and completion.
 - ii. The President shall oversee the Greek Award Banquet. █
 - iii. In the event any officer is absent, the President shall delegate their duties accordingly.
- iii. The role of the Vice President shall be to manage or oversee all events and programming of the Greek Council.
 - i. The Vice President shall oversee the coordination of Greek Week.
 - ii. In the event that the President is unable to attend a meeting, the Vice President shall fulfill his/her given duties during that meeting.
 - iii. If the President is unable to fulfill their duties or is removed from office, the Vice President shall assume the responsibilities of the President.
 - iv. The Vice President shall oversee all constitutional revisions, and once a year shall examine the constitution to ensure it is up to date.
- iv. The role of the Secretary will be to take attendance at meetings and to take down the minutes at every meeting and send them to the Representatives and Advisor(s).
 - i. The Secretary shall send out the minutes within 24 hours of the meeting date.
 - ii. The Secretary shall be responsible for assisting the Greek Advisor with accumulation and publication of a master Greek Calendar of Events.
- v. Public Relations Chair
 - i. The Public Relations Chair is responsible for all social media belonging to Greek Council.
 - ii. The Public Relations Chair is responsible for completing the Greek Council portion of the Greek Life Newsletter.
 - iii. The Public Relations Chair shall advertise for all events.
- vi. Philanthropy Chair

- i. The official philanthropy of Greek Council shall be a local organization with the Ripon community. If the Council wishes to change it, a majority vote shall suffice.
 - ii. The Philanthropy Chair is responsible for all communication with our local organization.
 - iii. The Philanthropy Chair is responsible for any fundraising activities on campus in collaboration with the Vice President.
- vii. Treasurer
 - i. The Treasurer is responsible for all financial obligations and collection of fees for the Council. Notification of fees to Greek groups will be given to the President of the organization.
 - ii. The Treasurer is responsible for all one funding in collaboration with the rest of the exec board.
 - iii. The Treasurer shall report financial status every exec meeting.
- viii. The Executive Board members are expected to be neutral in all dealings with Greek Council.
 - i. No promotion of own fraternity or sorority will be allowed by member of the Executive Board during Greek Council functions.
- ix. Should there be a tie with no chance of resolution the Advisor shall break the tie.

Article V - Representatives

- i. To be an acknowledged member and Representative of Greek Council the Representatives must:
 - i. Attend every meeting of the Greek Council
 - i. For each representative missing, there will be a \$5 charge, and double each week fine isn't paid. ■
 - ii. After three consecutive missed meetings with no warning or excuse the House being represented shall be fined \$25 for failure to fulfill their duties. Continued absences will be reprimanded by exec to their discretion.
 - ii. Report Greek Council updates to their house.
 - iii. Report to Greek Council feedback from their respective houses.
 - iv. Assist the Coordinator positions in planning and executing events.
 - v. In the event that the representatives are unable to attend, the organization he/she represents may substitute another member to attend in his/her place, preferably an officer.
 - i. If no one can fill the representatives position, the house must notify the Executive Board within 12 hours of meeting time, no fines will be given then.

Article VI - Coordinating Positions

- i. Inter Fraternal Council Liaison:

- i. Representative must attend every IFC meeting
 - i. Be sure to update the Council with anything Greek Council is doing
- ii. Report to Greek Council the feelings and opinions of the participants of IFC
- iii. Report Social, Philanthropic, and Recruitment activities of the Fraternities to Greek Council for a master Greek Calendar of Events
- ii. Panhellenic Council Liaison:
 - i. Attend every Panhellenic Council meeting
 - i. Be sure to update the council with anything Greek Council is doing
 - ii. Report back to Greek Council the feelings and opinions of the participants of the Pan-Hellenic council
 - iii. Report Social, Philanthropic, and Recruitment activities of the Sororities to Greek Council for a master Greek Calendar of Events

Article VII - Greek Awards Banquet

- i. Each house will have a binder with all of their proposals for different awards kept in it.
- ii. The Greek Council Advisor(s) will be in charge of keeping the binders in a safe and secure place and not show them to any person outside the Judging Panel.
 - i. The Judging Panel may not consist of Faculty Advisors for any house
 - ii. Recommendations for or against a candidate for the Judging Panel will go to the Advisor(s) to be considered for or against
 - iii. The Judging Panel will be determined by the Advisor(s)
- iii. Each member of the Judging Panel will score the houses on each proposal and a winner will be determined from these scores.
- iv. Awards include:
 - i. Chapter Awards
 - i. Best Recruitment Program of the Year
 - ii. Best New Member Program of the Year
 - iii. Best Alumni Relations Program of the Year
 - iv. Outstanding Philanthropy of the Year
 - v. Outstanding Community Service Award
 - i. Selected by the Office of Community Engagement
 - vi. Outstanding Campus Involvement
 - vii. Chapter of the Year
 - viii. Outstanding Scholarship
 - ix. Most Improved Chapter of the Year
 - x. Greek Council Choice Award
 - i. Selected by the Greek Council Exec Board
 - ii. Individual Awards
 - i. Greek Woman of the Year
 - i. Cannot be a new member
 - ii. Greek Man of the Year
 - i. Cannot be a new member
 - iii. Emerging Leader of the Year: Male
 - i. Must be a new member initiated that year

- iv. Emerging Leader of the Year: Female
 - i. Must be a new member initiated that year
- v. Greek Artist of the Year: Male
- vi. Greek Artist of the Year: Female
- vii. Greek Athlete of the Year: Male
- viii. Greek Athlete of the Year: Female
- ix. Outstanding Chapter President
- x. Greek Lifetime Achievement Award
 - i. Must be a Senior
- iii. Support Awards
 - i. Advisor of the Year
 - ii. Most supportive Faculty or Staff Member of the Year.

Article VIII - Meeting

- i. All members of recognized Greek Organizations, independent students, Ripon College faculty and staff are welcome to attend all Greek Council Meetings.
- ii. The meetings shall be conducted by the President.
- iii. The Greek Council shall meet at the discretion of the voting members, meeting weekly.
 - i. Time and location of meetings may vary.
 - ii. The Council will decide the week prior if a meeting is necessary for the following week.
 - iii. Change of meeting time/location shall be given within 12 hours
- iv. A quorum of Representatives must be present in order to conduct an official Greek Council meeting.
- v. Individuals or groups in attendance at a meeting shall be given time at some point during the meeting to present or discuss any issues pertaining to the Greek Council.
 - i. Under no circumstances may these individuals or groups vote in the Greek Council.

Article IX - Elections

- i. Elections for the Executive Board shall take place between spring break and the end of the spring semester each academic year.
 - i. Transitions shall occur to the convenience of both the newly elected officer and the former officer.
- ii. The Executive Board shall be chosen via election by the voting Representatives so long as a quorum of Representatives is present.
- iii. Voting during elections shall be done by a paper ballot to be counted by the existing President.
 - i. A simple majority shall win an election.
 - ii. In the event of a tie, the Representatives of the Greek Council shall revote after a discussion of the nominees.

- iii. Representatives running for positions are still allowed to participate in the voting process.
- iv. The President shall be required to have previously served as a member of the Greek Council for a minimum of one semester.
- v. In the event of the resignation or impeachment of the President, the Vice President will serve as the President for the remainder of the term.
 - i. New President will then appoint a new Vice President to then be approved by the council

Article X - Voting

- i. Outside of elections voting shall be done by a raise of hands unless requested by a Representative to do otherwise.
 - i. In the event of a single request for a secret ballot, it shall be granted without question.
- ii. Upon request, a secret ballot shall be an anonymous and confidential paper ballot.
- iii. The Advisor shall be responsible for tallying all votes.
- iv. All decisions will be made by a simple majority vote of Representatives present.
- v. There must be a quorum of eight voting members of Greek Council for voting to occur.
- vi. Organizations that do not send a Representative to attend a meeting shall lose their right to vote in those meetings missed.

Article XI - Resignation

- i. Should a member of the Executive Board wish to formally resign from the position, he/she must submit a Statement of Resignation to the Greek Council and the Advisor(s) at least two weeks prior to resignation.
 - i. A Statement of Resignation shall be a written explanation of reasons for resignation.
- ii. Should a member resign, the open position shall be appointed by the exec board and approved by the Council with a majority vote. Should the President resign, the Vice President shall assume the position.
- iii. The newly elected executive board member shall be transitioned into his/her new position by an executive board member or the previous position holder.

Article XII - Impeachment

- i. If a Representative of the Council is unhappy with the performance of a member of the Executive Board he/she may present this to the Greek Council in the form of a Statement of Charges.
 - i. A Statement of Charges shall be a written explanation of official misconduct and/or failure to perform one's duties.

- ii. During a presentation of a Statement of Charges to the Greek Council for the first time, the accused must leave the room.
 - i. The remaining members of the Greek Council will then discuss the Statement and vote to pass or deny the statement.
- ii. If the Greek Council passes the Statement of Charges with at least a 2/3 majority, it is to be presented to the accused member.
 - i. The Statement of Charges shall be presented to the accused by an Executive Board member or Advisor.
- iii. The accused may present an explanation in his/her defense no later than a week after the Statement of Charges was presented to him/her in a special meeting where no other Greek Council business is to be discussed.
 - i. Immediately following the presentation the Council shall deliberate about possible impeachment after the accused has left the room.
 - ii. The Greek Council shall make a decision on impeachment and deliver it to the accused immediately following deliberation.
 - i. The decision shall be arrived upon by discussion followed by a 2/3 majority vote, to be counted by the Advisor.
- iv. In the event of impeachment there shall be an emergency election held no more than two weeks after impeachment, in which a new executive member is elected in the same manner he/she would be under regular circumstances, excluding the time frame.
 - i. Should a current Representative be elected into the impeached executive's position, it is the responsibility of the Greek Organization for which the Representative represented to send a replacement to Greek Council meetings.

Article XIII - Amendments

- i. Proposed amendments to this constitution shall be discussed with or submitted to the Advisor and President 24 hours prior to the meeting where they are to be discussed.
- ii. Voting on any amendment shall take place at the meeting where it has been discussed.
- iii. Adoption of an amendment shall require a 2/3 majority vote of the voting members present.
- iv. The Amendment must be taken to Student Senate to be revised.

Article XIV - Hazing

- i. Greek Council does not approve of any form of hazing. Attached below is the College Policy.

Constitution

Parallax: Fine Arts Journal

Article 1: Name

Parallax

Article 2: Purpose

The purpose of Parallax is to provide Ripon college students with an open forum for creativity in the form of a professional publication, and to expose the journal's editorial staff to the rewards and challenges of the editorial and publication process. Our peers' contributions and staff's efforts will culminate in the yearly publication of the fine arts journal, titled *Parallax*.

Article 3: Membership

All interested students are invited to join Parallax at any time during the school year.

Article 4: Staffing Positions

The **Editor-in-Chief/Executive Editor** will lead the organization. Responsibilities include:

- Organizing all staff meetings, agendas, and events
- Receiving submissions and compiling them for staff judging
- Attending the yearly budget hearing in the spring
- Contacting a publisher throughout the publication process
- Performing the necessary communications required by the Student Activities Office
- Sending weekly emails to keep staff engaged and informed
- Maintaining the integrity of the organization
- Keeping in close contact with the academic advisor, Megan Gannon

The **Assistant Editor** will provide the Editor-in-Chief with any necessary assistance with the above responsibilities. Assistant Editors will have the intention of taking over the Editor-in-Chief position in the event of the current Editor's term end.

The **Editorial Board/Staff** will support the editors during the publication process. Responsible for advertising, event help, voting on submissions, input on formatting decisions, and creating a fun and enjoyable environment for the creative process.

Article 5: Non-Discrimination Clause

Section 1: All members of Parallax shall be treated as equals regardless of one's gender, sexual orientation, race, religion, age, nationality, creed, ethnic origin, or disability.

Section 2: Parallax supports free press and therefore will not censor any submissions due to controversial themes or content.

Article 6: Meetings

Section 1: Parallax will meet at least twice a month; the day and time of meetings are decided by the Editor-in-Chief. Depending on events and submissions meeting frequency may vary. Ideally, the editorial staff will convene to discuss and vote on submissions approximately every 10 submissions.

Section 2: Parallax will aim to hold one event each semester. A kick off open mic night in the fall to generate awareness and promote submissions, and a private party in the spring at which the staff and contributors will celebrate the publication's completion and receive their own copies of the journal before it is distributed to the public.

Article 7: Submissions Process

To determine if a submission is to be included in the publication, the process is as follows:

- Submissions open near the beginning of each fall semester. Submissions are to be emailed to the Editor-in-Chief.

- The Editor-in-Chief compiles the submissions into the Parallax Google Drive folder to be shared with the editorial staff.
- The staff will be responsible for judging each submission on a 0-2 scale: 0 meaning not to be included, 1 meaning a possibility to be included, and 2 meaning should definitely be included.
 - Staff members are encouraged to (*) the submissions deserving of honors.
 - The judging will taking place via a Google Sheets document, and members will hide their columns of judgements after completing the judging process, to avoid bias amongst the staff members.
 - Staff members will not vote on their own submissions. They will leave a blank space in the judging sheet.
 - Judgements are required to be completed before the editorial meeting corresponding with the submissions.
- Editorial meetings will be a respectful discussion of the individual submissions and personal opinions. Discussion will be focused on submissions receiving mostly ratings of 1. Staff members will make a majority rules decision for all submissions. Any ties will be broken by the Editor-in-Chief.
- After submissions have been accepted for publication, artists will be contacted by the staff regarding submission feedback and suggested edits. It is the artist's decision to accept the recommendations.
 - After artists have the opportunity to edit their submissions, the pieces will be voted on a second time for the final publication decision.

Article 8: Publication Process

The publication process will be determined yearly by the editorial board.

Parallax One Fund Request:

Parallax (fine arts journal) is requesting a one-fund of \$10,000 for our 2016 publication. Since Parallax has no budget, we do not have the necessary funds to produce a publication. All money will be used to publish roughly 300 copies of the journal. Our publisher of choice is Ripon Printers.

The journal largely benefits the Ripon Community by providing an outlet to students for their creative talents. It also helps students interested in editing and publishing to gain experience by being part of the Parallax staff. A yearly Parallax publication has been a Ripon College tradition for over twenty years.

Thank you.