



Residence Life Policy regarding entering a Greek Organization's Lounge

In order to ensure proper communication with the Residence Life staff during events occurring within a Greek organization, the following procedures will be followed:

1. At least 48 hours prior to the event taking place, a designee from the Greek organization will alert the Assistant Director of Residence Life in writing of the event and time specifics.
2. The Assistant Director of Residence Life will then alert the Residence Life staff of the event.
 - a. These Greek events include but are not limited to: House meetings, ritual, Initiation events, and elections.

When Residence Life staff members are on rounds through the building where the above events are taking place they will adhere to the following procedure:

1. When reaching the door to a Greek organization's lounge, staff members will knock and wait for a representative to come to the door of the lounge and open it.
2. If after one minute no one answers the door, the Residence Life staff will enter the lounge by opening the door.
 - a. Exceptions to this would include reason to believe a legitimate policy violation is occurring. For example, someone notices alcohol being carried into the lounge; excessive noise or noise indicating that a policy violation is occurring; or there is reason to believe someone is in need of medical or emergency attention.