

# Ripon College Student Senate

## Agenda for \_\_\_November 13\_\_\_\_\_, 2013\_\_

- I. Call to Order
  - II. Approval of Old Minutes
  - III. Committee Reports
    - a. Secretary Wedeward
    - b. Treasurer Soich
    - c. Vice President Hayes
    - d. President Mikesell
    - e. Dean Ogle
    - f. What's Up With Your Group
    - g. One Fund Talk Back
    - h. Student Activities Report
    - i. Miscellaneous Committees
  - IV. Old Business
  - V. New Business
- SMAC Bylaw Revisions  
SMAC Constitutional Revisions  
Arts Appreciation Society Disbandment
- VI. Announcements
  - VII. Open Forum
  - VIII. Adjournment

# Ripon College Student Senate Agenda for November 6, 2013

Martha Folivi	Makayla Hopp	Austin Jentges
Anthony Tausig-1	Allie Haen	Ben Hollander
Alex Novotny	Ryan Riebe	Daniela Santiago
Kara Heider	Josh Giese-1	Seth McDonald
Rebecca Ramage	Jen Keller	Michael Lanphier
Amy Lindsey	David Garcia	Kamelle Van Der Leest
Liz Walsh	Zach Matson	Leah Rogers
Robert Enright	Dan Knox	Benjamin Mead
Brian Fritsch		

- I. Call to Order  
6:30pm
- II. Approval of Old Minutes  
Approved

- III. Committee Reports
  - a. Secretary Wedeward

My first full day as secretary and I am pretty excited about it. I have a secretary guideline as things you can expect from me, and as well as any suggestions you have for me. Any one funds, reports must be sent to me on Wednesday at 6pm, I am making no exceptions to this with my busy schedule. All reports, one fund **MUST** be emailed to me at [wedewardr@ripn.edu](mailto:wedewardr@ripn.edu). I will not take them in any other format. If I don't get them, I will not add them. Hard copy of minutes will be in mailboxes Tuesday morning. However, this could vary on how long. Duplicating takes to process them. It usually takes about a day for the Duplicating Office to process them. Any Student Senate minutes will be done and on the Portal by Friday at 2pm, and then added with the new agenda Sunday at 5pm. It is my understanding that the previous secretary had an office hour, so I was wondering if this anyone would be interested, no interest in office hour. If you any questions or concerns about minutes, please let me know!

- b. Treasurer Soich  
One fund stands at \$16,538.40. The business office does keep all receipts on file.
    - c. Vice President Hayes

Next CSO next Tuesday at 5:30 in the Heritage Room. Last one of the semester. Groups need to be at a certain amount of CSO meetings. Said last week about sending out an email for What's Up With Your group, I haven't heard anyone but the four groups that haven't come in are aware that they need to come in. I will also send an email about this at the end of semester.

Sen. Walsh: What are the groups that haven't come in?  
VP Hayes:  
Amnesty  
Animal Welfare

Anthropology Club  
Art Appreciation  
BSU  
Blue Mountain Project  
Book Club  
CRU  
Circle K.  
CDC  
Crimson  
Ripon Democrats  
Equestrian  
Western Team  
English Team  
Greek Council  
IRC  
Men's Lacrosse  
Parallax  
SSA  
Fencing  
Martial Arts  
Pep Band  
Pre-Med  
Pre-Law  
Rugby Club  
Miss Ripon  
Queer Straight Alliance  
Ping Pong Club  
Rugby Club  
Women's Boxing  
Women's Lacrosse  
WPRN

d. President Mikesell

Congrats to Secretary Wedeward, it seems like she's doing a good job. Other than that no report

e. Dean Ogle

No Report

f. What's Up With Your Group

Tim Holme for the Rugby Club we are kind of inactive with scheduling issues with fall practices, postponed until spring hoping for the weather to get better for more practices.

g. One Fund Talk Back

Andy Leshner: Rocky Horror Picture show was successful, over 50 people at the event. Thanks to QSA and Theta Sigma Tau

Sen. Lanphier: How were the speakers for

h. Student Activities Report

Secretary Wedeward: Student Activities Report 11/6/13:

International Month is here!

Thursday is Greek Panel in Great Hall from 6-7

Rescheduled due to last week's rain. From 7-9 is a Ghost Walk on Thursday starting at West Hall and ending at Storzer

Friday is Syrian food in the Commons at lunch, to reach the United Way goal it is \$3 for students if you don't want to use your meal plan.

5-6 Friday 11/8 is Pizza and Games with SMAC in Scott TV lounge and JML

6:30 Friday 11/8 is the CDC International Night of Fashion in Great Hall

Friday the 8th SMAC Coffeehouse presents Jared Mahone on Saturday 11/9 from 7-8:30 in Great Hall. Sunday 11/10 from 5:15-7pm is BSU's Soul Food Dinner in Great Hall

Theta Sigma Tau will be having a bake sale in the Commons during lunch and dinner next week Monday through Wednesday

Tuesday the 12th International Fair during the Golden Hour and from 6-7 in Great Hall on Nov. 12

There will be a recruitment rules session for independents from 6-8 in the Heritage Room

on Wednesday 11/13

Deadline to sign up for Thanksgiving shuttles is the 18th

Open mic night at 8:30 pm in the Pubis CSO meeting at 5:30 pm in the Heritage Room

Dean Ogle: Addition I don't know if you have been in Great Hall, but there are new speakers and a new drop down screen. If all goes well, a Training Session for faculty well be held tomorrow so it might be cool to check out.

i. Miscellaneous Committees

Emily Mengert: Educational Policy Committee Possibly of adding a quantitative requirement, a math requirement. Looking at research from the Wabash study. Another requirement looking at a diversity requirement, which is up in the air as to what that could be yet.

Sen. Walsh: What year would the quantitative requirement be in effect if implemented?

Dean Ogle: Generally with policies, those that are already in the system will follow previous requirement, this will only effect incoming students.

Sen. Keller: Academic Standards Committee, looking at general goals, department goals, mission statement department abstracts, we are using this time to look at revising and editing those in the course catalog as well as comparing this with other universities.

IV. Old Business

No old business

V. New Business

No new business

VI. Announcements

Sen. Walsh: EGOR is having a garbage pickup on November 16 from 10am-12pm, hot cider will be provided, we will be meeting in the CLC.

Open Forum

Sen. Van Der Leest: Quad activity this week, and we had a nice response. Additionally, in response to Great Hall's new speaker. I went to Max Boot tonight, and you can tell the difference.

VII. Adjournment

6:45.

## **Student Media and Activities Committee**

### **Ripon College**

#### **Bylaws**

##### **Last Amended October 2013**

###### A. The Executive Board

- i. The officers of SMAC will be the President, Vice President,
- ii. The Executive Board will meet prior to the weekly SMAC
- iii. The Executive Board will interview applicants for the
- iv. The Executive Board will address any review of a
- v. The Executive Board members are non-voting members of
- vi. The Executive Board in conjunction with Advisor will
- vii. The executive board of SMAC is responsible for
- viii. All executive positions will be elected by a majority vote of Treasurer, and Secretary. These officers also serve as the Executive Board.

meeting to prepare the agenda, and discuss relevant issues.

incoming SMAC positions and make decisions in accordance with Article IV, sections 2, 3, and 4 of the SMAC Constitution.

chairperson's performance.

SMAC, except as noted in Article VIII, section 2 of the SMAC Constitution.

arrange for any necessary repairs, replacements, and/or purchases of SMAC equipment with consultation of trained professional if necessary.

overseeing the organizations of trips to NACA functions, including the Northern Plains Regional Conference.

the SMAC voting body and approved by a 2/3 majority vote of the Student Senate

###### B. President of SMAC

- i. The President of SMAC will be responsible for directing SMAC
- ii. The President of SMAC has the authority to call meetings
- iii. The incoming President of SMAC will coordinate the and presiding over its meetings.

as needed and to determine the agenda for SMAC Meetings.

application, interview, and selection process of the executive board

for the academic year following the current election cycle.

iv. The President of SMAC presides over the Executive Board.

v. The President of SMAC is responsible for responsibilities outlined

vi. The President of SMAC is responsible for overseeing the  
in the Student Senate Constitution.

organization of trips to NACA functions, including the Northern  
Plains Regional Conference.

vii. The President of SMAC will assist the committees as  
needed and assume committee responsibilities in the event of a  
vacancy unless otherwise noted.

viii. The President of SMAC will attend all meetings of CSO.

#### C. The Vice President

i. The Vice President will assist the president with any duties that the

ii. The Vice President will preside over official meetings of

iii. The Vice President is responsible for promoting leadership

iv. The Vice President will assist in recruitment of new

v. The Vice President is required to have a minimum of three  
President deems necessary.

SMAC in the absence of the President of SMAC.

development and morale within SMAC throughout the year, this  
includes special recognition.

members and new Chairpersons as well as training and orientation  
for incoming Chairpersons.

recruitment events per semester, one of which must be held in the  
first three weeks of the semester.

Representatives (Public Relations) with the Student Planner.  
responsibilities

vi. The Vice President will assist/advise the Student

vii. The Vice President will oversee of Homecoming

#### D. The Treasurer

i. The Treasurer will manage the finances for SMAC.

ii. The Treasurer will prepare and distribute budgets to all

iii. The Treasurer will requisition all funds necessary for the

iv. The Treasurer will be responsible for full and accurate

v. The Treasurer will prepare a budget proposal to be presented to the  
chairpersons.

operation of SMAC

accounting of all SMAC funds.

Student Senate as outline in Article II of the Ripon College Student Senate Operating Rules.

in the absence of both the President and Vice President of SMAC.

vi. The Treasurer will preside over official meetings of SMAC

#### E. The Secretary

i. The Secretary will compile an agenda for all meetings.

ii. The Secretary will keep an accurate record of the

iii. The Secretary is in charge of maintaining SMAC office proceedings of all meetings; distribute information to all SMAC members.

supplies and overseeing the maintenance of the SMAC computers.

The Secretary will keep an active roster of all SMAC members and respected positions and voting rights

iv. The Secretary will be in charge of preparing any motion forms during meeting and filing them appropriately in the SMAC office.

v. The Secretary will be responsible taking attendance during regular SMAC meetings and for keeping the record of the number of SMAC events attended by each SMAC member.

vi. The Secretary will receive all absence notifications.

vii. The Secretary will maintain an accurate and updated record of attendance at SMAC events throughout the year and enforce the policy as outlined in the constitution.

## II. SMAC LEADERSHIP

The SMAC Leadership will consist of Chairpersons selected by the Executive Board as specified in Article IV, Section 2 of the SMAC Constitution. All Chairpersons are voting members of SMAC; outgoing chairpersons are expected to aid in training of new chairpersons and follow through with all planned events. Co-chairs are responsible to make arrangements for set up and take down of SMAC owned equipment for their events. Each committee is allowed a total of two (2) co-chairs maximum.

### A. Coffeehouse

### B. Contemporary Issues

i. The Coffeehouse Chairperson(s) will contract a minimum of 12 (9) entertainers for performances per year, one of which must be

cosponsored with another SMAC committee and one with another student organization.

ii. The Coffeehouse Chairperson(s) will make arrangements for all logistics relating to each performance (e.g., performer meals and accommodations, and room reservation).

iii. The Coffeehouse Chairperson(s) will keep accurate files of all past and potential performers throughout the year.

i. The Contemporary Issues Chairperson(s) will contract a minimum of 6 speakers (5 Events) throughout the year, one of which must be cosponsored with another SMAC committee and one with another student organization.

ii. The Contemporary Issues Chairperson(s) will make arrangements for all logistics relating to each speaker (e.g., accommodations and meals for the speaker, sound system, and room reservation).

iii. The Contemporary Issues Chairperson(s) will keep accurate files of all past and potential speakers throughout the year.

i. The Cinema Chairperson(s) will design a film schedule for the year, a minimum of 8 films, consisting of on campus and off campus showings at theaters such as Campus Cinema, one of which must be cosponsored with another SMAC committee and one with another student organization.

ii. The Cinema Chairperson(s) will contract films and make

iii. The Cinema Chairperson(s) will keep accurate files of all arrangements for all logistics (e.g., pick up and return of films).  
past and potential films throughout the year.

i. The Travel Chairperson(s) will plan a minimum of 6 events

ii. The Travel Chairperson(s) will be responsible for all throughout the year (e.g., shopping trip, pro-sporting events, and amusement parks), one of which must be cosponsored with another SMAC committee and one with another student organization.

logistics relating to each trip (e.g., liability waivers, collecting and accounting for all fees, sign-ups, and bus contracts).

past and potential events throughout the year.

iii. The Travel Chairperson(s) will keep accurate files of all

#### E. Public Relations

i. The Public Relations Chairperson(s) will coordinate publicity



- ii. The Public Relations Chairperson(s) will make certain that
  - iii. In the event that there is no one holding this position, all
  - iv. The Public Relations Chairperson(s) is responsible
  - v. The Public Relations Chairperson(s) will be responsible for AT
  - vi. The Public Relations Chairperson(s) will assist in
  - vii. The Public Relations Chairperson(s) are responsible for a
  - viii. The Public Relations Chairperson(s) will be responsible for
- F. Springfest

- i. The Springfest Chairperson(s) is responsible for Springfest.
- ii. The Springfest Chairperson(s) will be responsible for for all SMAC events (e.g., posters, flyers, table tents, radio announcements).

all publicity contains the name and/or logo of SMAC.

publicity will be handled by the programming chairpersons.

for hosting off campus vendor sales. SMAC must receive a commission from the sales of each vendor.

LEAST one non-standard sized publicity campaign and one non-paper publicity campaign, with the assistance of the Vice President.

collecting student input at least twice a year or as needed through surveys.

historical record of SMAC events.

the Student Planner with the assistance of the Vice President

- iii. The Springfest Chairperson(s) will work closely with other
- iv. The Springfest Chairperson(s) will keep accurate files of all

#### G. Homecoming

all logistics relating to each activity (e.g., theme, contracts, equipment, and room reservation).

student organizations to plan Springfest activities.

past and potential activities and performers throughout the year.

- i. The Homecoming Chairperson(s) is responsible for planning
- ii. The Homecoming Chairperson(s) will be responsible for
- iii. The Homecoming Chairperson(s) will work closely with
- iv. The Homecoming Chairperson(s) will keep accurate files
- v. No member of the Homecoming Committee can be nominated for
- vi. No member of Ripon College can be on Homecoming

## H. Mini Courses

i. The Mini Courses Chairperson(s) is responsible for organizing Homecoming.

all logistics relating to each Homecoming activity (e.g., theme, contracts, equipment, and room reservation).

other student organizations to plan Homecoming activities.

of all past and potential activities for Homecoming.

court during their term.

Court more than two years during their enrollment.

ii. The Mini Courses Chairperson(s) will make arrangements a minimum of 5 mini courses per year (e.g., CPR certification, bartending, self-defense, cooking, etc.), one of which must be cosponsored with another SMAC committee and one with another student organization.

for all logistics relating to each event (e.g., accommodations and meals for speaker, sounds system, and room reservation).

all past and potential courses throughout the year.

iii. The Mini Courses Chairperson(s) will keep accurate files of

## I. Student Representatives

i. The Student Representatives will assist the Executive Board,

ii. The Student Representatives will attend all SMAC meetings

iii. The Student Representatives will be appointed to their positions

iv. The Student Representatives will assist in collecting student

v. The Student Representatives are responsible for a historical

vi. Student Representatives will be responsible for the Student

Advisor and other SMAC Chairpersons as needed throughout the year.

and be voting members of SMAC.

by the method outlined in Article IV, Section 3 of the SMAC Constitution.

input at least twice a year or as needed through surveys or comment cards.

record of SMAC events (e.g., scrapbook, publicity, and videos).

Planner with the assistance of the Vice President.

i. The Advisor will be the Director of Student Activities and

i. The Advisor will be an administrative resource without being a Orientation or another faculty or staff member as designated by the

Vice President and Dean of Students.

member or voting body of SMAC.

ii. The Advisor will act as a liaison between College Relations and SMAC to supply information for press releases and external publicity.

iii. The Advisor will fulfill all of the advisors' duties as outlined in the Student Organization Handbook of Ripon College.

iv. The Advisor will oversee the verification of grades from the office register for all applicable members.

i. Amendments to these bylaws may be proposed by any voting member of SMAC.

ii. Any voting member may propose an amendment verbally or in writing to the SMAC President. The Executive Board and Advisor must then review the proposal and determine whether it should be submitted to the committee for discussion or a vote.

iii. A two-thirds majority vote of SMAC is necessary for the approval of the proposed amendment.

i. These Bylaws will be ratified according to the guidelines set in the SMAC Constitution.

ii. The Bylaws will be reviewed every two years by a Committee to be designated by the Executive Board.

These Bylaws were revised October 2013

## **Student Media and Activities Committee**

### **Ripon College**

#### **Constitution**

#### **Last Amended October 2013**

The name of this organization will be the Student Media and Activities Committee of Ripon College and will be referred to hereafter as SMAC.

#### **Article II: PURPOSE AND RESPONSIBILITIES**

##### **Section 2: Responsibilities**

- A) To promote a variety of all-campus co-curricular activities to stimulate social, cultural, recreational, and educational development by organizing and sponsoring activities.
- B) To provide opportunities for students to develop leadership, professional, communication, programming and other related skills
- C) To support other organizations through co-sponsorship, and sharing of equipment and resources.

The responsibilities of SMAC will be to program, organize, coordinate and budget activities based on students' interests and to educate and entertain the campus.

A) SMAC will have the authority given to it by Article II section A (B) of the Ripon College Student Senate Constitution.

#### **Article IV: MEMBERSHIP ELIGIBILITY AND SELECTION**

- 1. Good academic standing (a cumulative GPA of 2.0 (2.5) or higher to be verified by the registrar)
- 2. Fulfilled requirements set forth by SMAC Bylaws
- 3. One Two semester of experience as a member of SMAC
- 4. Must study at Ripon College during the entire term of office or make arrangements with the out-going President to serve as interim president.
- 5. Been elected by a majority vote of the SMAC voting body and approved by a 2/3 majority vote of the Student Senate

##### **B) Vice President**

- 1. Good academic standing (a cumulative GPA of 2.0 (2.25) or higher to be verified by the registrar)
- 2. Fulfilled requirements set forth by SMAC Bylaws
- 3. One semester of experience as a member of SMAC

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##### **C) Treasurer and Secretary**

#### D) Committee Chairs and Voting Members

4. Must study at Ripon College during the entire term of office or make arrangements with the out-going Vice President to serve as interim vice president.

5. Been selected as a member of SMAC and approved by a 2/3 vote of the Student Senate for two consecutive weeks to. Been elected by a majority vote of the SMAC voting body and approved by a 2/3 majority vote of the Student Senate

1. Good academic standing (a cumulative GPA of 2.0 (2.25) or higher to be verified by the registrar)

2. Fulfilled requirements set forth by SMAC Bylaws

3. Been selected as a member of SMAC and approved by a 2/3 vote of the Student Senate for two consecutive weeks to. Been elected by a majority vote of the SMAC voting body and approved by a 2/3 majority vote of the Student Senate

1. Good academic standing (a cumulative GPA of 2.0 or higher to be verified by the registrar)

2. Fulfilled requirements set forth by SMAC Bylaws

3. Been selected as a member of SMAC by the executive board and the respected committee chairperson

#### Section 2: Notification of Committee Vacancies and Interviewing Procedures

Current members may apply for re-appointment by completing the required application form. The outgoing SMAC president, incoming SMAC president, outgoing vice president, outgoing treasurer, outgoing secretary and Advisor will interview (Review) all applicants during the spring recruitment period, unless a conflict of interest exists. The interviewing committee (Executive Board) can exercise the option to create co-chairpersons as necessary. Incoming SMAC Leadership must be selected by April 15th

#### Section 3: Selection Process

A) Incoming President (Executive Board) will be selected in the spring of each year.

each year by the following manner:

a. At the final SMAC meeting for the month of February, nominations will be taken from the non-voting and voting members of SMAC

b. Nominees need not be present at the time of the nomination, but the President must notify the nominees that were not present.

These nominees must notify the current President of their acceptance of the nomination prior to the following meeting.

c. At the following meeting in March, the voting members of SMAC will cast ballots to decide on the next academic year's president (Executive Board), needing a ½ majority vote

d. The Executive Board will be responsible for counting the ballots and announcing the next president (Executive Board) at the same

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B) Vice President, Secretary, and Treasurer, and chairperson will be

C) Incoming Chairpersons will be selected (Reviewed) in the spring of

D) Student Representatives will be selected in the spring and fall of each

e. If a ½ majority vote is not reached, a run-off election between the top two nominees will occur at this same meeting

selected in the spring of each year by the following manner.

a. Application and Interview

b. A 2/3 majority vote by the Student Senate

each year by following manner. (the executive board)

a. Application and Interview

year in the following manner

a. Application and interview

#### Section 4: Term of Office

The term of office of each SMAC member will terminate at the installation of the new members in the spring, or at any time by the resignation from membership or inability to meet the standards set forth by SMAC bylaws. All SMAC Executive Board members will start their

term of office on/or before April 15th

begin their terms on/or before February 1st

responsible for any programs planned throughout the current academic year. The outgoing Chairpersons are responsible for training and acting as a resource for any incoming Chairpersons.

#### Section 5: Known Commitments

During the application and interview process, the incoming SMAC President shall ask applicants to document known commitments and times of commitments of other extra-curricular activities on their application.

The incoming SMAC President will also stress to the candidate during the

interview process the importance of attending all weekly SMAC meetings as well helping with other committees' events whenever possible.

Section 6: Review/Removal of Chairs, Vice President, Secretary and Treasurer

Any SMAC member may recommend the removal or the review of another member by notifying the Executive Board or the Adviser. Refer to Article VII, section 1.

. Homecoming Chairpersons will

. All outgoing Chairpersons are

The leadership of SMAC will consist of Student Representatives, Chairpersons, the Advisor and the Executive Board.

Section 2: Student Representatives

There will be at least two (2) Student Representatives on SMAC, ideally one being a first-year student.

Section 3: Chairpersons

The Chairperson(s) will include: Coffeehouse, Contemporary Issues, Cinema, Travel, Public Relations, Mini-Courses, Homecoming and

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Springfest. The interview (Review) team identified in Article IV, section 2, will determine the number of Chairpersons for each committee. Each will be responsible for specific duties outlined in the bylaws.

Section 4: Executive Board

The Executive Board shall include the incoming SMAC president as well as the Vice President, Treasurer and Secretary as determined by the interview team identified in Article IV, section 2.

Section 1: Date and Time

SMAC will meet weekly at a time determined by the executive board when all members will be present. The meetings must be open to the student body and will be published in the Calendar of Events.

Section 2: Emergency Meetings

A) The SMAC President will call a special or emergency meeting when

B) Notice of these meetings will be posted and/or SMAC members will

C) If a member of SMAC feels the need for an emergency meeting, he/ she must inform the SMAC President, who will call the emergency meeting if s/he deems appropriate.

she must inform the SMAC President, who will call the emergency meeting if s/he deems appropriate.

meeting if s/he deems appropriate.

All Student Representatives, Chairpersons, Co-Chairpersons and

Executive Board Members are expected to attend all SMAC meetings. An attendance policy governing the attendance of these members shall be as

1. It is expected if a member of SMAC is to be absent from a meeting, s/he will first contact the secretary to report the absence and present a reason for the absence via email. If the secretary is unavailable, the SMAC member will contact the advisor to relay this information.

2. If both chairs of a committee will be absent from a meeting, a report for their committee must be given to the secretary before said meeting.

3. After three total absences, a SMAC chair will come under review for his/her lack of attendance at meetings.

A. 'Come under review' is defined as a meeting of the SMAC chair in question with the Executive Board, current co-chair, if applicable, and Adviser to discuss past and future behaviors in SMAC and current involvement in constitutionally defined responsibilities; this meeting will not necessarily lead to dismissal from SMAC.

#### Section 4: Event Attendance

1. As a member of SMAC, one is expected to support other Chairpersons' activities and events.

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2. Chairpersons must attend eight (8) SMAC events per semester.

3. If a chairperson fails to meet this minimal requirement, he/she

4. The attendance record will be taken care of by the secretary, if will have a meeting with the Executive Board, current co-chair, if applicable, and Adviser to discuss past and future behaviors in SMAC and current involvement in constitutionally defined responsibilities; this meeting will not necessarily lead to dismissal from SMAC.

so desired, but must be kept confidential and must be discussed only with members of the Executive Board.

SMAC will follow Roberts Rules of Order

#### ARTICLE VII: REVIEW AND RESIGNATION OF SMAC MEMBERS

##### A) Reasons for Review

a. Failure to perform his/her duties as outlined in the Bylaws and



b. Attendance and Performance items included in Article VI,  
B) Review Procedure

a. Any individual, who believes a member of SMAC has not  
Constitution.

### Section 3

b. If a member of the Executive Board is under review, he/she  
c. Each situation will be addressed on a case-by-case basis by  
acted in accordance with the above, must bring the issue to the  
advisor or the Executive Board of SMAC.

will not be involved with the discussion.

consulting all parties involved.

A) SMAC will find a replacement within two weeks of the Chairperson's  
or Executive Board members resignation

B) Until a replacement is found, the President or his/her designee is  
responsible for the duties of the vacancy.

### ARTICLE VIII: QUORUM AND VOTING

A) Quorum of SMAC must consist of a 2/3 majority of the membership of

B) The membership total voting members include the Executive Board,  
Chairpersons and Student Representatives. General members.

A) Only Chairpersons and Student Representatives are eligible to vote.

B) The Executive Board will only vote in instances of a tie.

C) A 2/3 majority vote during meetings is required for action items,  
including but not limited to: new business, old business, approval of  
minutes and equipment use pr

### ARTIVE IX: AMENDMENTS

#### Section 1: Amendment Proposal

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member of SMAC.

A) Amendments to this constitution may be proposed by any voting

B) These amendment proposals may be submitted verbally or in via  
writing to the SMAC President.

C) The Executive Board and the Advisor will then be review the proposal  
and determine whether it should be submitted to the committee for  
discussion and voting.

A 2/3 majority vote of SMAC is necessary for the approval of any  
proposed amendment.

#### ARTICLE X: RATIFICATION

This Constitution and Bylaws will be ratified by SMAC with a 2/3 majority vote by the Committee followed by a 2/3 majority vote of the Student Senate at two

#### ARTICLE XI: STATEMENT OF NON-DISCRIMINATION

This organization, as an extension of the Ripon College community, is committed to the principles of equal rights and equal opportunity and adheres to non-discriminatory policies in all opportunities within the organization without regard to gender, sexual orientation, race, religion, age, national or ethnic origin, or

#### SMAC Code of Conduct

While present at SMAC events members of SMAC must conduct themselves in an orderly behavior. SMAC members must always act in a respectful manner to the guest/performers. Members of SMAC must hold themselves to the highest possible standard while attending SMAC events and work towards perpetuating the ideals and overall goals

This Constitution Revised October 2013